

**UTILITY SERVICE BOARD
AGENDA
5:00 PM – APRIL 23, 2024**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. USB MISSION STATEMENT
5. APPROVAL OF MINUTES
6. APPROVAL OF CLAIMS
7. VISITOR COMMENTS
8. SUPERINTENDENT’S REPORT
 - A. UPDATES:
 1. NEXTERA POWER UPDATE
 2. PROJECT UPDATE REPORT
 - B. FINANCIAL REVIEW
9. OLD OR UNFINISHED BUSINESS
 - A. UPDATE ON CUSTOMER SERVICE KIOSK
10. NEW BUSINESS/SPECIFIC ISSUES
 - A. RESOLUTION 2024-03
AUTHORIZED SIGNATORY FOR WWTP HEADWORKS PROJECT
 - B. RESOLUTION 2024-04
WWTP HEADWORKS PROJECT - PER ACCEPTANCE
 - C. CITY BUILDING - ACCESS TO FACILITIES
11. BOARD MEMBER COMMENTS
12. ADJOURNMENT

**UTILITY SERVICE BOARD
PUBLIC HEARING & MEETING
MARCH 26, 2024
MINUTES OF THE MEETING**

CALL TO ORDER - PUBLIC HEARING

Chairman A. Todd Miller called the Public Hearing to order at 5:00 p.m.

ROLL CALL

Those in attendance included USB members Chairman Miller, Vice Chairman Marty Monahan and Mr. Mike Meagher. Board Members Angie Deichman and Mercedes Brugh were absent, as was City Attorney Kelly Leeman. Others present were CEO/Superintendent Greg Toth, City Council Members Dave Morris and Chris Howard, and several LU employees and visitors. Mr. Mike Gangstad of *Lochmueller Group* Engineering Firm participated via a Teams Call.

PRESENTATION OF PUBLIC HEARING CONTENT

At that time Mr. Mike Gangstad conducted the Public Hearing on the Preliminary Engineering Report (PER) for improvements to the Wastewater Treatment Plant. He stated that the project will be funded through a Clean Water State Revolving Fund (SWSRF) loan through the *Indiana Finance Authority*, which requires this Public Hearing.

Mr. Toth reviewed information on the current condition of the sludge treatment facility which was constructed in 1958. Mr. Gangstad presented proposed improvements, timelines and estimated costs. Components include the following:

- Influent Structure Rehabilitation
- Septage Receiving Station
- Mechanical Chain and Rake Bar Screens
- Shaftless Screw Conveyors
- Grit Removal System
- Grit Washer
- Submersible Influent Pumps

Additional enhancements noted were non-potable water system upgrades, concrete structure improvements and motor control center upgrades. Further data was presented and clarified by Mr. Gangstad.

Mr. Gangstad announced that the PER will be available for public viewing through April 2, 2024, at 601 E. Broadway, #101, Logansport, Indiana. He also stated that the public can submit written questions or comments regarding this project for five (5) days after the hearing.

PUBLIC QUESTIONS/COMMENTS

Chairman Miller asked if anyone had any questions or comments regarding the information presented. City Council President Dave Morris asked if the capacity of the Wastewater Treatment Plant would be increased with this improvement project. The Superintendent replied that the capacity would remain the same, at 18 million gallons of sewage per day, in accordance with current State and Federal permits. However, the projects will enable the current infrastructure to easily handle sustained peak flows.

A question from Mr. Miller referred to resolutions connected to the subject of the public hearing. Mr. Gangstad replied that two (2) resolutions approving the PER and establishing an authorized representative will be brought before the Board at the April meeting, as required by the *Indiana Finance Authority (IFA)* for all *State Revolving Fund (SRF)* transactions.

ADJOURNMENT OF PUBLIC HEARING

As there were no further questions or comments, Chairman Miller stated that the Public Hearing was adjourned at 5:25 p.m.

CALL TO ORDER – UTILITY SERVICE BOARD

Chairman A. Todd Miller called the USB meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

LU MISSION STATEMENT

Mr. Monahan read the Mission Statement.

APPROVAL OF MINUTES

Mr. Meagher moved to approve the minutes from the previous meeting as presented and Mr. Monahan seconded his motion. Motion passed 3-0.

APPROVAL OF CLAIMS

As there were no questions on claims, the Chairman entertained for a motion to approve all claims. Mr. Monahan moved to approve all claims presented and Mr. Meagher seconded the motion. All claims were approved by a 3-0 vote.

VISITOR COMMENTS

SUPERINTENDENT'S REPORT

UPDATES

NEXTERA ENERGY POWER COMPARISON

Mr. Toth shared year-over-year power consumption totals and reported comparable energy sales for the month of February. He also informed the Board that *NextEra Energy* waived the \$13,000 penalty associated with the minimum purchase requirement outlined in the Purchased Power Agreement.

LEAD SERVICE LINE REPLACEMENT PROJECT (LSLRP)

Mr. Toth reported that 1,011 services have now been upgraded, with crews completing an average of five (5) replacements per day. He also stated that Round 2 of grant applications will soon be forthcoming for June submissions. Current financial data was shared, as shown below.

| LSL BOND THROUGH FEBRUARY 2024 | |
|--|----------------|
| Original Funding | \$ 8,500,000 |
| Bond Counsel | \$ (106,853) |
| Engineering/Project Management - Lochmueller | \$ (543,237) |
| Five Star | \$ (5,570,200) |
| Logansport Utilities | \$ (343,595) |
| McCords Mailer | \$ (8,945) |
| Remaining Loan | \$ 1,927,170 |

CEO/Superintendent noted that the weather is now suitable to begin road repairs as part of the refinishing work in conjunction with these projects.

CSO 11- 12/LINDEN AVENUE WET WEATHER PROJECT

The Board was apprised that paving of Michigan Avenue is slated to begin the following day; allowing it to be opened sooner than projected. Photos illustrated where installation preparations are ongoing for pump stations. Mr. Toth shared plans and precautions for blasting and upcoming project components.

FINANCIAL REVIEW

VP of Finance Harold Allen reported on financial data for the month of February 2023. He outlined receivable items in all departments and explained proper collection processes. Various expenses were clarified and questions from Board Members were answered by Mr. Allen.

Mr. Miller questioned differences between energy sales to customers and power purchases from *NextEra Energy*. Mr. Allen clarified that such discrepancies are a result of timing cycles only, and not due to any actual losses.

Mr. Toth updated the Board on the progress of security and renovation work within the City Building. He said the customer-service kiosk should arrive shortly with training immediately following installation. As for the first-floor office areas formerly occupied by the Police Department, new flooring, paint and other restoration efforts have been completed. New signage will refer to this area as the Southwest Wing of the City Building with meeting rooms and temporary offices available for guests. In addition, two of these offices will be occupied by Logan’s Landing.

OLD OR UNFINISHED BUSINESS

UPDATE ON HEADWORKS PROJECT

Mr. Toth stated that after after deliberations with engineering firms and consultant personnel, LU is taking the Headworks Project in a different direction. He explained that at the 60% design phase, agreements on construction/contingency costs could not be reached; therefore, it was decided to cancel proceedings of the “Guaranteed Savings Contract” approach and to go out for bids instead. Mr. Toth emphasized that the structure be well-built to last for sixty years.

During this discussion, the Superintendent added that other sources of financing will be considered. Potentially all qualified contractors might be able to participate. The overall project schedule is expected to be delayed by no more than a few days.

NEW BUSINESS/SPECIFIC ISSUES

NEW BOUTIQUE HOTEL AND PARK SPACE

Mr. Toth then referred to demolition projects the company has undertaken within the last two years that incorporated removal of the deteriorating generating plant and water plant sites. He presented aerial photography and planning maps showing where potential development is proposed including a hotel and park spaces. Board Members noted that such advancement in our community was made available through LU’s efforts and vision in changing the landscape of this section of Logansport.

BOARD MEMBER COMMENTS

Mr. Meagher referred to updated personnel/safety reports and thanked Director of Human Resources Becky Dowden for creating the new documents.

Members expressed appreciation to the CEO/Superintendent for his leadership and stewardship to the utilities and the community.

ADJOURNMENT

Chairman Miller adjourned the meeting at 6:05 p.m.

Approved: _____

A. Todd Miller, Chairman
Utility Service Board

Date: _____